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STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE
PHONE (317) 232-3777
FAX (317) 232-8779



INDIANA GOVERNMENT CENTER NORTH
100 NORTH SENATE AVENUE N1058(B)
INDIANAPOLIS, IN 46204

September 26, 2007

Dear Auditor <insert name>,

As you know, the State of Indiana Division of Local Government Finance (DLGF) is continuing to work with software vendors to ensure that they will be certified to continue to do business within the State of Indiana on Property Tax Management software as specified in 50 IAC 23. Although the deadline for certification is December 31st, 2008, no vendors have applied for certification testing to date.

In order for the DLGF to assess the feasibility of reaching the 2008 certification target, we need to understand the current contractual obligations of Indiana counties related to their current property tax management and CAMA software as well as the associated GIS, Analytics, Reporting, Document Management and Maintenance/Support obligations.

As such, this is a **Public Information Request**, in accordance with IC 5-14-3, *for all executed contracts and agreements related to your county's current CAMA and Property Tax and Billing Management System as well as the associated GIS, Analytics, Reporting, Document Management and Ongoing Maintenance/Support* to include:

- original software purchases as well as add-on modules, customizations or special services as well as the associated pricing structure(s)
- maintenance agreements for these software(s) as well as the associated pricing structure(s)

✓ CAMA-Proval
✓ PP Appraisal Research
✓ Analytics CMT
✓ myP-Tax Billing
✓ Maintenance

If your county uses in-house staff to support and maintain your systems, please send a letter to that effect.

In addition, we are requesting a listing of your county's expenditures with the vendor(s) named in each contract/agreement provided for the last three years as well as any currently planned future expenditures. These figures should include base purchases, upgrades, customizations, special services, reporting, etc.

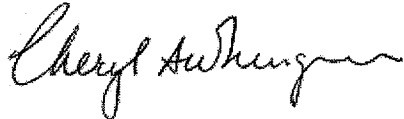
Please forward the aforementioned items to the DLGF by Friday, October 12th, 2007.

Documentation can be submitted electronically to Charlie Bell, Director of Operations, at cbell@dlgf.in.gov or via mail to:

Charlie Bell, Director of Operations
Indiana Department of Local Government Finance
100 North Senate Ave., Room N1058
Indianapolis, IN 46204

Please direct any questions you may have regarding this request to Kathy Fluke at vendorinfo@dlgf.in.gov or please call Kathy at 317-504-8309.

Thank you for your cooperation and support as we work toward improving the Indiana property tax system.

A handwritten signature in black ink, appearing to read "Cheryl A. Hungen". The signature is fluid and cursive, with a long horizontal flourish at the end.

Commissioner
Department of Local Government Finance

CC: Board of County Commissioners
County Assessor
County Attorney

Nancy McKinney

From: Lessaris, Linda [llessaris@dlgf.IN.gov]
Sent: Tuesday, December 04, 2007 9:46 AM
To: Nancy McKinney
Subject: RE: County Contract Letter

Can we start again??

From: Lessaris, Linda
Sent: Tuesday, December 04, 2007 9:48 AM
To: McKinney, Nancy
Subject: County Contract Letter

Nancy,

Good morning. I am forwarding a letter and info that our office has asked the field representatives to follow up on. (Sorry)

In recent months the Department has been stepping up its efforts to acquire and maintain records and information related to how counties are administering the property tax system. As a part of these efforts, on September 26 the Department sent out a public information request to all County Auditors for copies of all executed contracts and agreements related to their current CAMA, property tax management software agreements and related support obligations. To date there are several counties that have not yet forwarded this information to us.

Attached is a copy of the letter which details the kinds of contracts and information being requested. The letter provides instructions on how to submit this information, either by mail or electronically, to the Department. Please forward these items by December 14th, 2007.

If you have any questions about this request, please feel free to contact me at llessaris@dlgf.in.gov or Tim Jorczak at tjorczak@dlgf.in.gov.

I look forward to working with you. Thanks.

PS Great start! I guess it would help if I called you by your name. Egg on my face from the beginning. Sorry.

Linda Lessaris, Supervisor

Dept. of Local Government Finance

317-233-9239

Cell phone 317-519-1810

<< File: County Contract Letter 09242007.pdf >>

12/4/2007